



2021-2022 Back to School Plan Details

Thank you so much for your loyalty to Parkview Adventist Academy as we prepare to return to the classroom. Although we all look forward to being together again and to working with our students toward their academic success, doing so safely is of utmost importance. Because we have had several questions about specific details regarding our Back-to-School Safety Plan, we have decided to define as carefully as possible what this plan will look like.

We believe that the reasonable and safe approach outlined in the plan will allow us to begin school on the regularly scheduled August 12, 2021.

The following plan represents the mitigation strategies that PAA will have in place beginning August 12 when students return to school. This plan is not exhaustive and does not address every aspect of the school day. Additionally, this plan may change as we evaluate positive or negative changes to the outbreak. While the school will be extremely vigilant on enforcement and ask for the cooperation of all students and families, there can be no guarantees that complete mitigation of risk will take place. The virus is not going away any time soon, so this is PAA's plan to continue the vital work of Christian education in an environment that recognizes the real need for precautions.

The most important factor in maintaining a safe environment is cooperation. **These efforts require the cooperation of every staff, parents, and students to ensure the safety of our school.** As Christians, God calls us to demonstrate a level of love for each other that is impossible through human effort alone, one that puts others above our own desires and interests. As a school, we are committed to living out that kind of love, and one way we can do that is by taking these safety precautions to heart and protecting each other through our actions. We are all in this together!

In the event that schools are forced by any level of government to close, Parkview will move to distance/virtual education.

This protocol may be amended at any time.

PLAN ITEM	PROTOCOLS
<p>Screening</p>	<p>Before leaving home for the school day, all students, faculty, staff, and volunteers must self-screen, with the help of parents or a caregiver, when appropriate, for the following symptoms.</p> <p>All students will be screened before entering school building.</p> <p>A person shall not come to school under any circumstances if he/ she displays any one of the following:</p> <ul style="list-style-type: none"> • A body temperature of 100.4°F or higher any time in the previous 24 hours • Persistent cough not related to seasonal allergies • Shortness of breath or difficulty breathing • Nausea, vomiting, or diarrhea • Chills • Loss of taste or smell • Any other symptoms as listed by the CDC: https://www.cdc.gov/ <p>Or, any two of the following:</p> <ul style="list-style-type: none"> • Body ache • Headache • Sore throat • Runny nose or congestion • Complains of feeling ill <p>Any person determined by a staff person to meet these criteria during the school day will be immediately sent home or placed in a designated isolation area at school until they are taken home. It is required that parents make immediate arrangements for the pick-up of a child presenting any of these symptoms.</p> <p>Students/staff who have only a fever and no other symptoms and have not had any contact with an individual who has COVID-19 may return to school after being fever-free for 48 hours without using any fever-reducing medications.</p>
<p>Hand Hygiene</p>	<p>Regular hand washing and sanitizing are among the most effective ways to control viral spread. Good hand hygiene is critical in reducing the spread of disease, so we are increasing the number of hand-sanitizing stations available throughout the building. Students will have regular access to hand washing station, soap and water and alcohol-based hand sanitizers.</p> <ul style="list-style-type: none"> • All classrooms and common spaces will have hand sanitizer available to students and staff. Students will be encouraged to use them regularly. • Students will be expected to wash/sanitize their hands before and after lunch, before and after recess, and after using the restroom. • Instruction and reminders on hand washing will be provided by staff. Signs, announcements, and other methods will be used to reinforce the importance of hand hygiene.

Parents, Visitors and Volunteers	<ul style="list-style-type: none"> • Parkview will endeavor to minimize visitor and parent traffic in the school buildings. • All parents, visitors, and volunteers should self-screen prior to entering the building. • Parents are not permitted beyond the school lobby without a temp check. Classroom visits are not allowed without PPE and an appointment. • All visitors (repairmen, fire marshal, speakers) with an appointment will be permitted in the building after being screened at the front office. *Companies call the school to see if we are following CDC guidelines before they send their repairmen.
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Personal Protective Equipment	<p>All students, faculty, staff, volunteers and visitors must wear mask when in the school building.</p> <p>Please refer to city ordinance: https://www.okc.gov/residents/prepare-okc/know-what-to-do/epidemics-and-pandemics</p> <p>A person with underlying medical conditions that exempt them from wearing a mask need to notify the school as noted by their healthcare provider.</p> <p>Info about mask:</p> <p>John Hopkins: https://www.hopkinsmedicine.org/health/conditions-and-diseases/coronavirus/coronavirus-face-masks-what-you-need-to-know</p> <p>Loma Linda: https://news.llu.edu/health-wellness/video-why-i-wear-my-mask</p> <p>CDC: https://www.cdc.gov/media/releases/2020/p0714-americans-to-wear-masks.html</p> <p>If a student arrives at the school with no mask, a disposable one will be provided.</p>
Classrooms	<p>To allow for safer in-person instruction, classroom capacity will be controlled to allow more space between students while still benefiting from face-to-face interaction.</p> <p>Transparent Plastic</p> <p>To further reduce possible transmission, Transparent plastic barriers are being installed in most or all classrooms</p> <ul style="list-style-type: none"> • Students may not share supplies. Please have supplies identified with student name or initials. • Classroom computers will be sanitized after every use. • Students that have laptops may bring them to school to limit the number of students that use the school computers. • More breaks will be planned for cleaning, sanitizing, along with mask free moments outside.

Cafeteria	<ul style="list-style-type: none"> • Parkview will not offer a hot lunch program this 2021-2022 school year. • All students are required to bring their lunch the 5 days or purchase from the lunch store. • No food sharing will be allowed. • Lunch times in the cafeteria will be staggered for one classroom to be in the cafeteria at a time.
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PLAN ITEM	PROTOCOLS
Restrooms	<ul style="list-style-type: none"> • Will be sprayed by Enviroshield which is a professional sanitizer lasting up to 6 months. • Professionally cleaned 2 times a week with a special disinfectant/sanitizer. • Disinfected every four hours during the school time. • Disinfected and sanitized every day after school. • Students will be taught how to wash hands, get the towel, and open the door for safe self-hygiene.
Playground	<p>The playground is an area for the students to relieve stress, enjoy their classmates and breathe fresh air in safe ways.</p> <ul style="list-style-type: none"> • Hands will be washed before and after recess/pe. • Games with no touching or wrestling will be encouraged. • Equipment will be sprayed daily with a soap and water or a CDC recommended disinfectant. • <u>Masks do not have to be worn on the playground UNLESS the distance between students is less than 6 ft.</u>
School Cleaning	<ul style="list-style-type: none"> • Enviroshield is a recommended disinfectant/sanitizer sprayed throughout the building; effective for 6 months. • Professional cleaners will come in 2 times a week. • Teachers, students and volunteers will clean, disinfect and sanitize on a daily basis. • The school will be disinfected throughout the day with at least 4 hour intervals. • High touch areas will be disinfected more often. High touch areas are doorknobs, restroom faucets and flushers, light switches, tables & chairs, shared items, etc.
Administration Office/PAA Food Store	<p>The administration office and food store will be opened at certain times of the day for payments, shopping and appointments with the principal and/or treasurer and will be cleaned and disinfected in the specific areas after the visit.</p>
PLAN ITEM	PROTOCOLS

<p>Students with COVID-19</p>	<p>If Diagnosed with COVID-19, with or without positive test and/or symptoms, please refer to CDC protocol for return to school.</p> <p>https://www.cdc.gov/coronavirus/2019-ncov/index.html</p> <p><u>If a student becomes sick at school:</u></p> <ul style="list-style-type: none"> • Sick students and staff, particularly those with symptoms of respiratory illness, will be separated from well students and staff until they can leave. • These individuals will be sent to an isolated room in the office until they can leave the school. • Areas and items that they were in contact with will be disinfected after they leave the area of exposure. • If it is determined that the school was the focus of infection for COVID, the Superintendent, in consultation with the Education Executive Committee and Office of Public Health, will determine if the school should remain open or close for a period of time. • A positive case of COVID does not necessarily warrant a classroom or school closure. • Children need to be tested by the Health Department.
<p>Students or teachers with exposure to COVID-19</p>	<ul style="list-style-type: none"> • If a parent or family member of the same household as a student/teacher tests positive for COVID-19, or a student/teacher is exposed to someone that has COVID-19, the student/teacher will need to quarantine a minimum of 10 days from the exposure date or 1st symptom experienced and be asymptomatic before returning to school. If additional exposure occurs, or additional family members develop symptoms during the initial 10 day quarantine, the quarantine will extend 10 days from the subsequent incident. <p>**Note: To return after 10 days of quarantine, a student or teacher must be asymptomatic without medication for 48 hours. If the individual has ANY symptoms (cough, fever, headache, etc.) on day 8 or 9, the quarantine must be extended. The quarantine will extend until the student or teacher experiences an asymptomatic 48 hour period.</p> <p>**A negative COVID test will NOT shorten the quarantine time.</p> <p>**If your child has been vaccinated and you can produce proof of vaccination, then quarantine time may be reduced and/or eliminated.</p> <p>It is imperative that every family in this situation let the school know.</p>
<p>Students in quarantine due to COVID-19</p>	<p>The school is putting a system in place to assist students that are quarantined to continue their schooling while following guidelines for school return.</p>

Teachers/Staff with COVID-19	<p>-Teachers, staff, volunteers, and visitors are encouraged to stay home if they are sick. If an individual is sick and present to school with symptoms, they will be sent home until criteria for school return is met.</p> <p>-If a staff member becomes sick while at school, they will be isolated from well students and staff until they can leave. Areas, and items they were in contact with will be disinfected after they leave.</p> <p><u>Because a teacher is a Conference employee, the OK Conference has a policy for its employees. Please see the addendum at the end of this policy.</u></p>
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PLAN ITEM	PROTOCOLS
School in-person activities closure	<ul style="list-style-type: none"> In-person field trips are being scheduled with COVID safety precautions in mind. School programs are open at this time. Local and federal guidelines for social distancing, personal hygiene, and disinfecting will be part of the determining factor and parents will be notified ASAP
Adjusted Social Activities/Physical Education class/Band/Choir	<ul style="list-style-type: none"> Social and PE activities are an important part of Parkview Adventist School life, so we will continue to find ways to get together for fun, learning, and worship. However, we will make some adjustments for increased safety, such as holding larger gatherings in a big, open-air areas. Choir will be in the gym to insure distancing and safety. Band will be offered with COVID precautions.
Water Fountains	<ul style="list-style-type: none"> Will not be used. Please be prepared to send a water bottle each day with your student. Water bottles will be filled by a filter machine.
Out of State Travel	<ul style="list-style-type: none"> Follow all screening procedures as noted above, and in addition: As a precaution those returning from out of state should wear masks everyday everywhere on campus for up to 10 days.

[The addendum for the Teachers/Staff with Covid-19 section is below.](#)

ADDENDUM



Oklahoma Conference of Seventh-day Adventists®

COVID-19 Exposure Return to Work and Furlough Process/Policy

With the rise in testing capabilities and communal spread of COVID-19, there are four common scenarios (groups or employees) involving employees and exposure to COVID-19. The process followed for each scenario are guided and in compliance with the guidelines established by the Centers for Disease Control (CDC) and the Oklahoma Department of Health.

For purposes of this policy, the COVID-19 signs and symptoms are fever, cough or difficulty breathing.

Policy:

1. If an employee becomes ill or **the COVID-19 signs and symptoms** while at work, they should report to HR Director and go home.
2. There are four common scenarios (groups of employees) involving employees and exposure to COVID-19. The four groups are as follows:
 - a. Employee has tested positive for COVID-19;
 - b. Employee lives in a household with someone who has tested positive for COVID-19;
 - c. Employee has a high risk exposure at work as defined by the Centers for Disease Control (CDC) but employee is asymptomatic; and
 - d. Employee is asymptomatic but has a COVID-19 test pending or household member with COVID-19 test pending.

Each group is discussed below:

Before returning to work:

Group 1: Employee has tested positive for COVID-19, whether symptomatic or asymptomatic:

- **Symptomatic employees with suspected/confirmed COVID-19** ("symptom-based strategy")
per CDC:
 - **Person with mild to moderate illness**(Symptom):
 - At least 24 hours have passed since recovery defined as a resolution of fever without the use of fever-reducing medications and improvement in symptoms (e.g., cough, shortness of breath); **AND**
 - At least 10 days have passed since symptoms first appeared.
 - **Person with severe to critical illness or who are severely immunocompromised:**
 - The HR will analyze each employee scenario carefully utilizing CDC guideline and CDC definitions of critical illness and severely immunocompromised as well as employee specific history.
- **Asymptomatic employees with lab confirmed COVID-19:**
 - 10 days have passed since the date of first positive COVID-19 test was collected assuming that they have not subsequently developed symptoms since the positive test.
 - If they develop symptoms, then the symptom based should be used.

Group 2: Employee lives in a household with someone who has tested positive for COVID-19:

- **Able to isolate (i.e. If the employee can either leave the home or isolate at home (able to use a different restroom, stay masked and 6 feet away with no prolonged contact with infected household member):**



- Employee will isolate at home and can be tested for COVID-19 on day 7. If negative, employee can be returned to work if symptom free on day 8.
- Employee must continue to monitor for symptoms through day 14.
- If any employee in Group 2 becomes symptomatic, the employee needs to isolate and call HR.

- **Unable to isolate:**

- If there is continuous contact with the infectious individual in the home, the last date of contact will not occur until the household member is out of isolation (10 days from symptom onset or test date if asymptomatic).
 - o Scenario: the household member tests positive, the CDC/health departments sees this person as potentially contagious for 10 days. Now the employee in the home has 7 days “from last exposure” before they can test and return to work if negative. Potentially resulting in an employee being off up to 17 days.
 - o This employee must continue to monitor for symptoms through day 24.
 - o Each situation is carefully analyzed by the HR.

Group 3: Employee has a high risk exposure as defined by the Centers for Disease Control (CDC) but employee is asymptomatic.

- Scenario: Employee has prolonged close contact with someone who is confirmed as having COVID-19. Scenario: Employee has prolonged close contact with someone with confirmed COVID-19. The exposure was of 15 minutes or more in duration, was within six (6) feet of the person with confirmed COVID-19 AND neither individual was wearing a face mask.
- The employee will isolate at home and be tested for COVID-19 on day seven (7). If negative and asymptomatic, employee can be returned to work on day eight (8).
- If any employee in Group 3 becomes symptomatic, then the employee needs to isolate and call HR.
- If critical staffing shortages arise, the employee can remain at work if asymptomatic. The employee will wear an N94 or N95 mask at all times and be tested for COVID-19 on day 7. If negative, employee can remain at work and wear a procedure mask. Employee to continue to monitor for symptoms for fourteen (14) days.

Group 4: Employee is asymptomatic but has a COVID-19 test pending or employee’s household member has a COVID-19 test pending.

- Scenario: Walking well employee asks doctor to perform test as they have concern they were exposed to someone who may or does have COVID-19.
- Planned action: Employee to return to work with face mask at all times, eats alone and checks temperature twice a day pending test results.
- If any employee in Group 4 becomes symptomatic, then the employee needs isolate and call HR.

3. Employees are reminded to follow the policy and Oklahoma Conference guidelines regarding COVID.

4. **Due to the nature of the work, working from home is not the first option. If you must be quarantined, then permission for the special cases needs to be given by the HR director.**

